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### PART-IIA

#### GOVERNMENT OF MEGHALAYA

#### NOTIFICATIONS

The 30<sup>th</sup> September, 2020.

#### CHIEF MINISTER'S SPECIAL DEVELOPMENT FUND GUIDELINES

No.CM.26/2020/24.

#### I. Introduction:

The "Chief Minister's Special Development Fund" (CMSDF) shall henceforth replace the existing schemes namely **Chief Minister's Special Rural Development Fund (CMSRDF)** and **Chief Minister's Special Urban Development Fund (CMSUDF)**. The objective of the scheme will be to generate wage employment and to create socially and economically useful public assets.

#### II. Nature of works to be taken up under the Chief Minister's Special Development Fund:

The works to be taken up under the Chief Minister's Special Development Fund shall include construction of rural roads, footpaths, footbridges, drainages, culvert with hume pipes, improvements of water sources, community halls, multipurpose buildings, provision/improvements of rural electrification, school buildings, playground, schemes such as procurement of equipment, new vehicles like mortuary vans, ambulance, school buses, oxygenated vans for transporting live fish, waste disposal vehicles or any other such scheme the Chief Minister deems fit within the spirit of the scheme. Eco-friendly innovative projects also will be considered under the scheme. The scheme/projects shall not be highly technical in nature and the project cost shall be minimized either through convergence or by ensuring people's contribution. Community participation is essential. Large scale technical project shall not be taken up.

#### III. Area of operation:

The Chief Minister's Special Development Fund will be applicable throughout the State.

#### IV. Nodal Department:

The Chief Minister's Secretariat shall be the Nodal Department for the Chief Minister's Special Development Fund. A specific provision for the Chief Minister's Special Development Fund shall be made in the Budget of the Chief Minister's Secretariat.

All funds under CMSRDF and CMSUDF shall stand transferred to the account of the CMSDF on the date of Notification of these Guidelines.

**V. Identification and proposal of schemes:**

The schemes identified and proposed by the MLAs, village communities, NGOs/Associations shall be submitted along with detailed plans and estimates to the Chief Minister's Secretariat. The detailed plans and estimates shall be duly countersigned by the competent technical authorities. Proposals not accompanied by plans and estimates will be returned to the proposers at the initial stage itself by the Chief Minister's Secretariat. Likewise, in cases where procurement of equipment is involved, quotations are necessary to be attached along with the proposal. Any proposal without the plans and estimates or quotations as stated above shall be returned to the proposers by the Chief Minister's Secretariat. The works/projects identified shall indicate the jurisdiction Block or Municipal Area.

**VI. Selection of the Schemes and Sanction:**

The schemes proposed by the MLAs and NGOs under the Chief Minister's Special Development Fund shall be considered by the Chief Minister and if approved, he shall indicate the amount to be sanctioned for the proposal. Upon the receipt of the directions of the Chief Minister, the Chief Minister's Secretariat shall examine the plans and estimates and issue sanctions where all the conditions are satisfied. Thereafter, the funds shall be placed at the disposal of the concerned Deputy Commissioners for implementation forthwith.

**VII. Role of the Departmental Committee in the Administration of the Chief Minister's Special Development Fund:**

With a view to ensuring quick sanction, the schemes as identified and selected by the Chief Minister under the CMSDF shall be exempted from the purview of the Departmental Committee as constituted under Planning Department's circular No.PLR.35/97/20, dated 21<sup>st</sup> May, 1998 and also from the purview of any State Level/District Level Committees. The Chief Minister's Secretariat shall obtain the approval of Planning and Finance Department for release of lump sum amount under the Fund. However, approval of Planning Department will not be necessary for sanction of individual schemes/projects under the CMSDF.

**VIII. Modalities of the implementation of the projects:**

- (i) The implementation of the schemes under Chief Minister's Special Development Fund shall be through direct participation of the people and not through contractors. Contractors are not allowed under the CMSDF. The involvement of the people is through the Village Dorbars/Local Committees/Beneficiary Organisations, etc.
- (ii) The CMSDF shall consist of 2 (two) Categories: MLA Category and NGO Category. Each MLA shall be eligible for projects up to ₹ 10 lakh in a financial year. MLAs shall also have the option of recommending the proposals from any NGO/SHG/Association. However, such schemes shall be sanctioned under CMSDF NGO category only.
- (iii) All scheme proposals, whether MLA or NGO category, shall accompany plans and estimates countersigned by an appropriate authority or quotation from a Government approved supplier as the case may be. Proposals not conforming to this clause shall be summarily rejected.
- (iv) In such cases where projects have been sanctioned and funds released, but not implemented in respect of the MLAs who have ceased to be MLAs prior to the commencement of implementation, such fund shall be refunded by the implementing agencies to the Chief Minister's Secretariat and the same will be merged with the NGO category, of that particular year. Funds of MLAs who did not submit proposals in earlier years and are not elected anymore, will also be transferred to the NGO category likewise.
- (v) Chief Minister's Secretariat shall maintain funds at the state level. All the CMSDF funds shall be kept in Saving Bank Accounts and the interest accrued shall be reported to the State Government periodically. Interest funds shall be utilized for the purposes of the CMSDF Scheme.

- (vi) On receipt of the funds from Chief Minister's Secretariat, the concerned Deputy Commissioner through the Block Development Officers or the CEO of the Municipal Board or Meghalaya Urban Development Authority (MUDA) shall ensure that the funds as made available to the Implementing Agency are properly utilized.
- (vii) The implementing organizations shall prominently display the scheme details on site/on equipment/vehicle.

**IX. Modes of Payment and Monitoring:**

- (i) All implementing agencies, NGOs/Associations, etc., shall open a Bank Account, jointly operated by two members and funds shall be released to their accounts only.
- (ii) If funds to be released are above ₹ 1,00,000/- (Rupees one lakh) only, the Block Development Officer or the CEO of the Municipal Board or Meghalaya Urban Development Authority (MUDA) shall release the same in 2 (two) installments.
- (iii) If the amount is below ₹ 1,00,000/- (Rupees one lakh) only, the Block Development Officer or the CEO of the Municipal Board or Meghalaya Urban Development Authority (MUDA) shall release the total amount to the Beneficiary Organization in one installment only. Also, in case of purchase of equipments, vehicles etc., release of the amount may be made in one installment. Funds shall also be released in a single installment in exceptional cases to be certified by the Chief Minister's Secretariat.
- (iv) The fund shall not be allowed to be utilized for land compensation or for payment of salaries and office expenses. The Block Development Officer or the CEO of the Municipal Board or Meghalaya Urban Development Authority (MUDA) shall obtain written agreement/undertaking from the Village/Dorbars/Local Committees/ Beneficiary Organization asserting that there shall be no claim for land compensation and for payment of salaries in so far as the scheme is concerned and that it will ensure proper maintenance of the Scheme when completed.
- (v) Utilization Certificate in respect of the amount drawn and utilized shall be furnished by the Beneficiary Organizations to the Block Development Officers concerned or CEO of the Municipal Board or Meghalaya Urban Development Authority (MUDA) for record. Completion Certificate accompanied by photographic evidence shall be submitted within six months of release of money to the Block Development Officer or CEO of the Municipal Board or Meghalaya Urban Development Authority (MUDA), who will in turn, submit to the Chief Minister's Secretariat through the Deputy Commissioners.
- (vi) If the organization/beneficiaries fail to submit the Utilization Certificate for first installment and do not claim the second installment after a gap of three years, the particular work or project allotted or executed by them shall be deemed as closed and the funds be returned back to the Chief Minister's Secretariat.
- (vii) The Deputy Commissioners through the monitoring and evaluation wing of the District Rural Development Agency (DRDA) shall conduct inspection and audit of the schemes implemented under the Chief Minister's Special Development Fund in Rural Areas. For Urban Areas, the Deputy Commissioners may entrust the CEO of the Municipal Board or Meghalaya Urban Development Authority (MUDA) to carry out the monitoring and evaluation.

Commissioner & Secretary to the Govt. of Meghalaya,  
Chief Minister's Secretariat, Shillong.

The 15<sup>th</sup> October, 2020.

**CORRIGENDUM**

**No.DIR/PTG/R&D-1/2017-2018/80.** - Please *read* “**The Meghalaya Goods and Services Tax (Amendment) Act, 2020**” *instead* of “**The Meghalaya Goods and Services Tax (Amendment) Act, 2012**” as appeared in Extra-ordinary Gazette Notification No. 88, dated 1<sup>st</sup> April, 2020.

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